



## **CENTER FOR MEDICARE**

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**DATE:** June 10, 2025

**TO:** All Current and Prospective Medicare Advantage, Prescription Drug Plan, Cost, and PACE Organizations

**FROM:** Vanessa S. Duran, Director  
Medicare Drug Benefit and C & D Data Group

**SUBJECT:** Contract Year (CY) 2026 Plan Connectivity Data Submission and Verification

Plans must complete their data submission in the Health Plan Management System (HPMS) Plan Connectivity Data (PCD) module so that CMS can process CY 2026 contract approvals timely. Plans must also submit their PCD forms via e-mail as instructed in the module.

### **Purpose of the Plan Connectivity Data Module**

The HPMS PCD module provides a centralized way to communicate plan connectivity arrangements for accessing CMS systems. The PCD data submissions are used to set up new data exchange processes with CMS or to modify their current configuration. In this module, plans must specify the methodology used to exchange enrollment, Beneficiary Eligibility Query (BEQ), 4RX, Electronic Correspondence Referral System (ECRS), Prescription Drug Event (PDE) records, and/or Risk Adjustment Processing System (RAPS) data with CMS. Plans using third-party entities to transfer data to/from CMS are responsible for providing the third-party information in the PCD module.

CMS recommends that all plans review their PCD data in HPMS. If there are no changes, then no further action is needed.

### **Completing the Process After Data Entry**

After completing data entry in the PCD module, plans must:

- Print the PDF files from the “Plan Connectivity Data - General” and “3<sup>rd</sup>. Party Data” pages.
- Obtain signatures (electronic signatures are acceptable).
- Scan the signed documents into PDF files, if needed.
- Send the documents to the MAPD Help Desk at [MAPDHelp@cms.hhs.gov](mailto:MAPDHelp@cms.hhs.gov).

Please contact the MAPD Help Desk for assistance with connectivity or data entry questions at the email listed above or by phone at 1-800-927-8069.

### **Accessing the HPMS Plan Connectivity Data Module**

HPMS is located at <https://hpms.cms.gov/>. The PCD module can be accessed using the following navigation path: HPMS Home Page > Contract Management > Plan Connectivity Data > Enter/Edit Connectivity Data > Select Contract Number or Contract Number Grouping.

The PCD Technical User's Manual has been posted in the Documentation section of the module.

Additional guidance on PCD and data exchange preparedness is provided at <https://www.cms.gov/Research-Statistics-Data-and-Systems/CMS-InformationTechnology/mapdhelpdesk/Plan-Connectivity-Preparation>.

Instructions for obtaining a CMS user ID with HPMS access is available at <https://www.cms.gov/Research-Statistics-Data-and-Systems/Computer-Data-and-Systems/HPMS/UserIDProcess>.